

PENNFIELD SCHOOLS

8587 PENNFIELD ROAD
BATTLE CREEK, MI 49017

North Pennfield Elementary
Mailing address: 8587 Q. Dr. N.
Battle Creek, MI 49017
269-961-9797

MaryAnn DeVries, Principal

Dear Parent or Guardian:

Academic success at North Penn is related to your involvement in the learning process. Decisions regarding high expectations for student success, safe and orderly schools, the efficient use of instructional time, the school mission and the working relationship between home and school are carefully made and reviewed so that a quality educational program can be maintained. We more than welcome your suggestions, questions and concerns... we absolutely need you involved!

We have the following on a website for you to review at
<http://www.pennfield.net/handbook/north.html>.

Please contact us if you would like a paper copy of any or all of these documents.

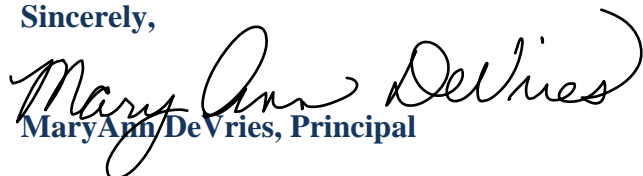
Student Handbook
Violence Prevention Rubric
Appropriate Use Agreement (AUP) for Technology Use
Media Release Form
Transportation Handbook

These documents are prepared for your benefit. It is very important that you read and discuss them with your child.

After you have read these documents, please sign the back of this letter and send it back to school with your child no later than September 18. The website will be kept up to date for you to review during the school year. If you have any questions about it, please call the office at 961-9797.

This year we will be sending newsletters and lunch menus home by e-mail for those who use e-mail. Using e-mail is immediate information for you and that is our goal. Once again, if you do not have access to the internet, please note that on the backside of this letter. We will make sure you receive a hard copy of these items.

Sincerely,


MaryAnn DeVries, Principal

(PLEASE SEE THE OTHER SIDE FOR IMPORTANT SIGNATURES!)

Pennfield Schools protects the privacy of our students and is prohibited from releasing student's personal information. We will on occasion have a child's picture in our newsletter or on the web site to show the great things that are going on at North. If you have a concern about your child's name or photograph in newspapers, newsletters or on Penfield's website, please send a letter to the office stating that immediately.

As the student's parent or legal guardian, I have reviewed to the items listed below at <http://www.pennfield.net/handbook/north.html> and agree to the terms and conditions presented in:

**Student Handbook
Violence Prevention Rubric
Appropriate Use Agreement (AUP) for Technology Use
Transportation Handbook
Media Release Form**

Student's Name (please print clearly)

Parent's Signature

Date

Parent e-mail address

Providing your e-mail address allows us to send school newsletters and lunch menus to you via e-mail. We will not send hardcopies of these items home with your child.

____ I do not have access to the internet. Please send these items home (hard copy) with my child. Upon receiving them, I will review, sign and return the necessary documents to school with my child.