

**Element V—Monitoring and Evaluation**

***L. Evaluation—Section 15***

Progress toward implementing technology is evaluated in the following ways:

<b><i>Evaluation Type</i></b>	<b><i>Who's Responsible?</i></b>	<b><i>How Often?</i></b>
Technology Plan Evaluation	Director of Technology, Instructional Technology Coordinator, Curriculum Director, Building Administrators, Staff	Annually
District Technology Surveys	Director of Technology, Instructional Technology Coordinator, Curriculum Director, Building Administrators	Assessment needs basis
Technology Professional Development evaluation forms	Director of Technology, Instructional Technology Coordinator, Curriculum Director, Building Administrators	End of Technology Professional Development course
Student Technology Surveys	Director of Technology, Instructional Technology Coordinator, Curriculum Director, Building	Assessment needs basis

	Administrators, Staff	
Community and parent technology surveys	Director of Technology, Instructional Technology Coordinator, Curriculum Director, Building Administrators, Staff	Assessment needs basis
Professional Development online database <a href="http://pdreg.ils-bc.com/">http://pdreg.ils-bc.com/</a>	PD Participant	When Technology Professional Development course is completed
Helpdesk Data <a href="http://www.pennfield.net/helpdesk">http://www.pennfield.net/helpdesk</a>	Director of Technology	Assessment need basis
DataDirector <a href="https://www2.achievedata.com/calhoun">https://www2.achievedata.com/calhoun</a>	Instructional Technology Coordinator, Curriculum Director, Building Administrators, Staff	Assessment need basis

- H. Acceptable Use Policy***
- I. Software Evaluation***
- J. Software Evaluation Rubrics***
- K. Staff Equipment Check-out Form***
- L. Student Equipment Check-out Form***
- M. Media Release Form***